From: Jain, Abhishek [/O=CORPNYCHHC/OU=EXCHANGE ADMINISTRATIVE GROUP

(FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=A376F1B31674454886BB9716A102CC34-JAIN, ABHISHE]

**Sent**: 7/13/2018 3:20:24 PM

**To**: Barber Rioja, Virginia [barberv@nychhc.org]

**Subject**: Fw: Kaye, M Schedule

I just checked Kronos and looks like it is appropriately reflected now as 9-5:30a. So Dr. Kaye should get credit for a full 40 hours of work each week.

Abhishek Jain, MD

Director, Forensic Psychiatry Court Clinics

NYC Health + Hospitals, Correctional Health Services

Work cell: 646-901-0640 Email: jaina7@nychhc.org

From: WANGEL, JONATHAN

**Sent:** Wednesday, July 11, 2018 4:12 PM

To: Laboy, Jessica; Jain, Abhishek; Ayarza, Saadya

Cc: BLAISE, GUILAINE; MUIRJR, CLARENCE; Barrow, Colleen

Subject: RE: Kaye, M Schedule

We are changing the Kronos schedule to reflect 9 to 6. The out punches will be changed to 5:30 (as actual out time is 5:30) and we will code 5:30 to 6:00 as ½ hour lunch.

From: Laboy, Jessica

**Sent:** Wednesday, July 11, 2018 4:05 PM **To:** Jain, Abhishek ; Ayarza, Saadya

Cc: BLAISE, GUILAINE; MUIRJR, CLARENCE; WANGEL, JONATHAN

Subject: RE: Kaye, M Schedule

+ Wangel

From: Jain, Abhishek

Sent: Wednesday, July 11, 2018 10:57 AM
To: Ayarza, Saadya < Saadya. Ayarza@nychhc.org>

Cc: BLAISE, GUILAINE <blaiseg1@nychhc.org>; MUIRJR, CLARENCE <muirjrc@nychhc.org>; Laboy, Jessica

<laboyj@nychhc.org>

Subject: Re: Kaye, M Schedule

Hi Saadya,

I'm just looping in Jessica because I know she has been involved with this as well.

Thanks, Beesh

Sent from my iPhone

On Jul 11, 2018, at 10:47 AM, Ayarza, Saadya <Saadya.Ayarza@nychhc.org> wrote:

Good afternoon Mr, Jain

Ms. Kaye, M is a 40hrs. Per week employee however her schedule is only for 35 hrs. Please clarify asap.

See below

Saadya Ayarza

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